



**Ordre de Virement permanent  
Standing Order Authority Form**

Date:.....

Agence/Branch:.....

**Informations relatives au client/Customer Information**

Nom/Name: \_\_\_\_\_

Je/nous demande(ons) à la Banque d'agir conformément aux ordres de virement permanent suivants:  
I/We hereby request the Bank to act in accordance with the Standing Order Instruction below

**Ordre de virement permanent/Standing Order Instructions**

- Définir un nouveau virement permanent  
Create a new order
- Modifier un ordre existant  
Amend an existing order
- Annuler un ordre existant  
Cancel an existing order

**A) Compte à débiter/Transfer from:**

Mon/notre Numéro de Compte  
My/Our Account Number

Première échéance:  
Starting on:

Dernière échéance:  
And Ending On:

Devise:  
Currency:

Montant du virement:  
Transfer Amount:

En l'absence de date d'échéance, le virement continuera jusqu'à instruction contraire de votre part.  
If no "Ending On" date is specified, the transfers will continue until you advise us otherwise.

Périodicité:  
On the following frequency:

Quinzaine Fortnightly     Mensuelle Monthly     Trimestrielle Quarterly     Annuelle Annually     Autre (Veuillez préciser) Other (specify below)

**B) Compte à créditer/Transfer to following account:**

Bénéficiaire Beneficiary	Nom Name <input style="width: 95%; height: 25px;" type="text"/>  Adresse Address <input style="width: 95%; height: 25px;" type="text"/>  No de Compte/IBAN IBAN/Account No <input style="width: 95%; height: 20px;" type="text"/>
Banque du Bénéficiaire Beneficiary's bank	Nom Name <input style="width: 95%; height: 25px;" type="text"/>  Adresse Address <input style="width: 95%; height: 25px;" type="text"/>  Pays Country <input style="width: 25%; height: 25px;" type="text"/> Code SWIFT SWIFT Code <input style="width: 20%; height: 25px;" type="text"/>
Détails du paiement Details of Payment	<input style="width: 95%; height: 25px;" type="text"/>

- Frais à la charge du bénéficiaire (Bén)  
Overseas charges borne by beneficiary (Ben)
- Frais à la charge du donneur d'ordre (Our)  
Overseas charges borne by remitter (Our)

- Although the Bank will endeavour to effect such periodical payments it accepts no responsibility to make the payments and accordingly the Bank shall not incur any liability through any omission or refusal to make any or all of the payments or by reason of late payment or by any omission to follow any such instructions.
- This order is subject to any existing or future arrangements between me/us and the Bank in relation to me/our account or any banking accommodation afforded to me/us.
- The Bank may in its absolute discretion:
  - Effect such periodical payments after the due date upon receipt of sufficient moneys in my/our account to enable such payments to be made.
  - Determine the priority of payment by it or any moneys pursuant to this or any other order or cheque which I/We have given or may hereafter give to the Bank or draw on my/our account.
  - Terminate this order for future payments at any time by notice in writing to me/us or without notice at any time after being advised by the payee that no further payment is required.
- This order will remain effective for the protection of the Bank in respect of payments made in good faith notwithstanding my/our death or bankruptcy or the revocation of this order by any other means until notice of my/our death or bankruptcy or of such revocation is received by the Bank.
- The Bank may debit my/our account with a fee for non-payment which may be charged by the Bank from time to time in the event the bank is unable to effect any such periodical payment(s) on the payment date because insufficient funds are held in my/our account on the payment date to meet such payment(s).

**Customer's Signature / Signature du Client**

I/We understand that the 'Bank' accepts this order on the above terms and conditions. I/We authorise the bank to make payments in accordance with the above Standing Order Instructions plus any bank charges if applicable and agree to abide by the above terms and conditions.

Signatories:

\_\_\_\_\_  
Customer's Signature / Signature du Client

\_\_\_\_\_  
Customer's Signature / Signature du Client

\_\_\_\_\_  
Customer's name

\_\_\_\_\_  
Customer's name

(Bank use only)	
_____ Received by: Bank staff signature	/ / Date
_____ Action by: Bank staff signature	/ / Date